



VIEA Bylaws: Recommended Amendments

June 2021

Motion: *Be it resolved that the amendments to Bylaws of the Vancouver Island Economic Alliance be approved.*

Creating a Treasurer Position:

Under 8.2 - Officers: Add “*Treasurer*” to the list of positions, and under the term of office paragraph, add “*The Treasurer shall hold office for two (2) years from the date of election, or until a successor is elected or appointed in their stead.*”

Add “8.6 Treasurer | *The Treasurer shall:*

- (a) oversee the financial administration of the VIEA by reviewing financial procedures and reporting, and advising on financial strategy;*
- (b) ensure financial records of the VIEA are kept properly and in good order;*
- (c) support the President in developing an annual budget for the Society and for initiatives undertaken by VIEA;*
- (d) review monthly operating statements and balance sheet;*
- (e) prepare and provide a financial report on the status of the VIEA to the Officers and Directors at Board meetings, and to Members at the AGM or General Meetings.”*

Subsequent articles renumbered from 8.7 to 8.20.

Under 8.7.1(e): Replace “*Chair-Elect*” with “*Treasurer*” to read “*cause to be prepared and submitted to the Treasurer monthly operating statements and balance sheet.*”

Under 10.3 Seal: Replace “*secretary*” with “*Chair-Elect*” and “*Treasurer*” to read:

“The common seal must be affixed only when authorized by a resolution of the Directors and then only in the presence of the persons specified in the resolution, or if no persons are specified, in the presence of the Chair and Chair-Elect, or Chair and Treasurer.”

Adding Video Conferences for Meetings

Under 8.16 Meetings By Telephone: Add “*or Video Conference*”

Amended paragraph to read: “*Telephone or video conference calls to conduct meetings of the Directors or any committee may be called by any Chair provided that all Directors or committee Members, as the case may be, have received notice and a quorum participates in the telephone or video conference call.”*

Other Housekeeping Updates

- Capitalizing certain positions (ie. Chair, Chair-Elect, Directors, Members, Society, etc.)
- Correcting typos
- Formatting (ie. changing Article numbering, etc.)